



# Instructions for First Time Users

**Thank you** for choosing to use our Digital Banking. This safe, secure, and easy to use system will allow you to access your accounts and so much more! Within Digital Banking you'll find great conveniences like our Bill Pay, PopMoney and Spending Tool, all free for you to use!

To start, go to [mycfcu.com](http://mycfcu.com). On the 'Banking Login' area of the page, follow the steps below to enter our Digital Banking Setup Wizard.

## Digital Banking Setup Wizard Steps:

1. Click "Register" located underneath the login box.
2. Read and accept the terms of this agreement.
3. Complete the requested fields displayed on the screen, SSN/EIN, Last Name/Business name, Zip Code of address on file, and email address on file.
4. Complete the prompted verification process, this will require your current phone number and/or answering personal knowledge questions.
5. Once your identity has been verified, please create a user ID, this cannot be your account number.
6. Create a password and set up your security questions.
7. You are all set and can now login to Digital Banking from your mobile device, tablet, or desktop!

## Now that you've signed up for Digital Banking You Can...

- |                             |   |
|-----------------------------|---|
| 1. Sign up for eStatements* | 4. Sign up for Bill Pay                           |
| 2. Utilize PopMoney         | 5. Try out CFCU's Spending Tool                   |
| 3. Sign up for Alerts       | 6. Apply for a Loan, Mortgage, or Deposit Account |

\* eStatements are required for Electronic Checking accounts to avoid a monthly statement fee.

*Please call 607-257-8500 or email [contact.us@mycfcu.com](mailto:contact.us@mycfcu.com) with any questions. We will respond to your inquiry within one business day.*